



Idaho Army National Guard  
Human Resource Office  
4794 General Manning Avenue, Bldg 442  
Boise, Idaho 83705-8112



NGID-HRO-AGR

14 December 2021

SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # **22-06**

1. Active Guard Reserve (AGR) Position Vacancy Announcement in the Idaho Army National Guard. This announcement will be posted to unit bulletin boards.

<b>POSITION TITLE:</b>	<b>C-12 Pilot</b>
<b>UNIT:</b>	<b>DET 3 CO C 2-245<sup>TH</sup> AVN REG</b>
<b>UIC:</b>	<b>WPLLC3</b>
<b>DUTY LOCATION:</b>	<b>Boise, ID</b>
<b>AUTHORIZED GRADE:</b>	<b>CW3 / W3</b>
<b>DUTY SSI OR MOS:</b>	<b>155E</b>
<b>ELIGIBILITY:</b>	<b>Open to current Service Members in the Idaho Army National Guard who hold the grade of W2 to W4 and are C-12 Pilot qualified.</b>
<b>CLOSING DATE:</b>	<b>17 January 2022</b>

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**\*\*\*ALL APPLICANTS MUST INCLUDE THE FOLLOWING CHECKLIST ITEMS\*\*\***

**11. Biographical Sketch – Signed by applicant**

**12. DA 1059 and/or Certificates for all WOES courses for this position**

**13. Other documentation required – DA Form 7122-R (Crew Member Training Record)**

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2. **EQUAL OPPORTUNITY:** The Idaho Army National Guard is an equal opportunity employer. Selection for positions will therefore be made on an equal opportunity basis, and not on non-merit factors.

3. Applicants must possess a valid State Motor Vehicle Operator license.

4. **ANNOUNCEMENT INSTRUCTIONS:** The following is a complete list of documents required to accompany your application. Read carefully; provide all necessary documentation to support qualifications for this position. Perishable documentation should not be more than 30 days old as of the closing date this announcement, i.e. DTMS, IMR, RPAM, SRB.

a. Applications will not be accepted in binders or document protectors.

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b. AGR Application Checklist dated September 2020. Documents must be organized in this manner. This can be found attached to this announcement or on the Idaho National Guard Human Resource website at:

<https://inghro.idaho.gov/hr/forms/forms.htm#formsArmyAgrJobs>

c. NGB Form 34-1 (completed and signed).

d. MEDPROS Individual Medical Readiness Record. MEDPROS IMR Record can be obtained by navigating to the following link <https://medpros.mods.army.mil/medprosnew/> Select: Access Your Individual MEDPROS Record / Forms / IMR Record. Medical documentation other than MEDPROS Individual Medical Readiness Record will not be accepted. IMR must be generated after announcement date. **A letter of explanation/resolution is required for any medical deficiencies or overdue statuses i.e. Red or Black.**

e. Copies of current temporary and permanent profiles.

f. Digital Training Management System (DTMS) APFT Individual Training Report (ITR). Must be signed and dated by unit Training or Readiness NCO. If an alternate event was performed on most recent test, **a profile is required**. A letter of explanation is required for any absence of record APFT entries. ***“Due to ongoing restrictions surrounding COVID-19, most recent APFT tests will be accepted by this office...exemptions for Ht-Wt are no longer in effect.***

g. Digital Training Management System (DTMS) Height/Weight Individual Training Report (ITR). Must be signed and dated by unit Training or Readiness NCO. Must be compliant with Ht/Wt standards IAW AR 600-9 by the closing date of this announcement.

h. SRB (Soldier Record Brief). Board selection format preferred (validated/certified). If there is an ASVAB score requirement and you are not MOS qualified for the position, scores must be on your SRB. Otherwise, documentation must be attached showing current ASVAB scores or other qualifications.

i. Last five consecutive NCOERs/OERs and/or Commander's Letter of Recommendation for service members with less than five ratings.

j. Retirement Point Accounting Management (RPAM) worksheet.

k. DD 369 (attached to this announcement); fill out blocks 1-9 and sign block 11.

l. Documentation supporting applicant's qualifications i.e. resume, certificates, etc. (optional).

m. If an administrative reduction is necessary to accept this AGR appointment, complete a DA 4187 to request voluntary reduction, sign, and include in your application packet.

n. Biographical Sketch (Commissioned Officers Only). Must be signed by the applicant.

o. DA 1059 and/or Certificates for all OES Courses (Commissioned Officers Only).

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p. A security clearance memorandum is required when the security clearance has surpassed without renewal, or if there are any other security clearance issues that require explanation. All applicants must have or be able to obtain a Secret security clearance (this is a condition of employment).

q. All applicants must have or be able to obtain a Government Travel card within 90 days of employment.

5. Acceptance of an AGR position may have an effect on Selected Reserve Incentive Programs to include Bonus payments and/or Student Loan Repayment Program. This will not affect Montgomery GI Bill eligibility. Please check with the Incentives Branch to receive information on how an AGR position would affect you individually.

6. Subject to availability of funds; Permanent Change of Station (PCS) allowance is authorized for incumbents residing outside normal commuting distance as stated by USPFO PAM 37-106.

7. Application packets must be received on the closing date specified in this announcement to the address below. **The preferred method of submittal will be using the email method to the below AGR Mailbox.** Packets may also be delivered in person or by mail. Mailing of application packets using military postage is prohibited. When mailing an application packet, notify the below inbox or point of contact upon shipment date.

8. When submitting via email, Soldiers will send completed packets as one PDF File to [ng.id.idarng.mbx.hro-agr@army.mil](mailto:ng.id.idarng.mbx.hro-agr@army.mil). PDF Portfolios and attachments are not acceptable for emailed submissions. Email subject lines must be formatted as follows: Announcement Number and Applicant's Name i.e. 22-06 CW3 John Doe.

**Human Resources Office  
ATTN: Army AGR Branch  
4794 General Manning Ave, Bldg 442  
Boise, Idaho 83705-8112**

9. The point of contact for further information is AGR Branch at 208-272-4214, 208-272-4217 or [ng.id.idarng.mbx.hro-agr@army.mil](mailto:ng.id.idarng.mbx.hro-agr@army.mil).

NATHANIEL S. SHOWALTER  
SSG, IDARNG  
Transitions NCO

**Duties and Responsibilities**

Perform all flight and administrative tasks necessary to facilitate missions, training, and additional duty responsibilities associated with the daily operational requirements of a C12 Detachment. These duties and responsibilities include:

- a. Conduct mission planning to include performance computations, weather analysis, route planning, and risk- assessment/mitigation.
- b. Conduct preflight inspections of aircraft and maintenance forms.
- c. Conduct bin-annual flight simulator (FS) refresher/recurrent training
- d. Maintain annual flying hour minimums, APART, and ATP requirements IAW the C-12 ATM and the Training Circular (TC) 3-04.11, (Commander's Aviation Training and Standardization Program).
- e. Maintain a high level of aviation regulation, and C-12 aircraft knowledge.
- f. Maintain high level of academic knowledge.
- g. Maintain strict adherence to the standardized cockpit procedures.

**Biographical Sketch Format**

1. **DATE:** 31 May 2009
2. **NAME:** Bailey, Beetle S.
3. **SSN:** 987-65-4321
4. **BRANCH:** Infantry
5. **PRESENT GRADE:** Lieutenant Colonel
6. **DATE OF FEDERAL RECOGNITION (Present Grade):** 29 October 2010
7. **PRESENT ASSIGNMENT & DATE ASSIGNED:** Chief, ARNG Mobilization Branch, Aug 10
8. **AREA OF CONCENTRATION:** 11A
9. **FUNCTIONAL AREA:** 50A
10. **SECURITY CLEARANCE LEVEL & TYPE INVESTIGATION:** TS SCI SSBI
11. **ARNG STATUS (M-DAY, MIL TECH, AGR 32, AGR 10):** AGR 10
12. **DATE OF BIRTH:** 31 May 1967
13. **SOURCE OF COMMISSION/DATE:** Army ROTC, University of Elizabethtown, 31 May 1987
14. **MANDATORY REMOVAL DATE:** 31 May 2027
15. **HOME ADDRESS:** 123 Specht Drive, Peachwood, GA 34567
16. **BUSINESS ADDRESS:** HQ FORSCOM, Ft McPherson, GA 32198
17. **HOME TELEPHONE:** 987-654-3210
18. **BUSINESS PHONE:** COMMERCIAL: 123-456-7890 DSN: 765-4321
19. **ENTERPRISE E-MAIL:** beetle.s.bailey.mil@army.mil
20. **ALTERNATE E-MAIL** (e.g. home, business): sargeslilbuddy@gmail.com
21. **CIVILIAN EDUCATION:**

<u>Degree/Area of Study</u>	<u>Institution</u>	<u>Year Graduated</u>
MS/Educational Admin	University of Harrisburg	1993
BS/Secondary Education	University of Elizabethtown	1989

22. **CIVILIAN EXPERIENCE:**

<u>Date</u>	<u>Position</u>	<u>Employer</u>
9/94 - 6/02	Assistant Principal	Banners High School
9/89 - 6/94	Teacher	McClure High School

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23. **MILITARY EDUCATION:**

DATE	COURSE	SCHOOL LOCATION
2007	National Security Course	Vandenburg AFB, CA
2006	Mobilization & Deployment Course	Ft Sam Houston, TX
1998	Force Development & Deployment	Ft Leavenworth, KS
1995	CGSOC/ILE	Ft Leavenworth, KS
1994	CAS3/CAX	Ft Leavenworth KS
1991	Infantry OAC/CCC	Ft Benning, GA
1990	Infantry OBC/BOLC-3	Ft Benning, GA

24. **MILITARY SERVICE:**

DATE	DUTY STATION	STATUS
8/07 – Present	Chief, Mobilization Branch, NGB	AGR Title 10
8/04 - 7/07	Ammunition Mgr, Tng Spt Br, NGB	AGR Title 10
8/01 - 7/04	APMS, Roosevelt College	AGR Title 32
8/99 - 7/01	Force Development Officer	M-Day
6/95 - 7/99	BN S-2	M-Day
6/94 - 5/95	Hq Commandant	M-Day
6/90 - 5/92	Infantry XO	Active Duty
6/89 - 5/90	Infantry Company Plt Ldr	Active Duty

25. **DECORATIONS, AWARDS, & CITATIONS:**

Combat Infantryman's Badge  
Meritorious Service Medal  
Army Commendation Medal  
National Defense Service Medal

26. **MILITARY/CIVILIAN AFFILIATIONS:**

Member, Peachwood Evangelical Free Church  
Member, National Soccer Coaches Association of America

27. **SUMMARY:** *(Write two to three paragraphs on why you are best qualified to be selected for the position. Be sure to include any significant applicable experience that you may have.)*

Beetle S. Bailey

BEETLE S. BAILEY  
LTC, LG, IDARNG  
Duty Position